



Program and Performance Committees Meeting Minutes

January 12, 2023

9:00 AM

St. Louis County Children's Service Fund – Via Zoom

6763 Page Ave., Ste. 201

St. Louis, MO 63133

I. Call to Order

William Douthit, Chair called the meeting to order at 9:02 AM

Board Members Present on Webinar

William Douthit, Joseph Zelle and Susan Block

CSF Staff Present on Webinar

Emily Koenig, Melissa Jamieson, C. Ming Saelee, Jessica Streit – Hrevus, Elaine Kube, Paulette Foerster, Heather Fullerton, Clem Bayetti, Courtnie Scott- Cammarata, Tom Mennerick, Chad McBride, Cindy Follman, Calie Griffith, Vibol Kong and Rachelle Siverly

II. Roll Call was taken by:

Rachelle Siverly, Executive Assistant

III. New Business

A. Jewish Family Services Unit Transfer Request

C. Ming Saelee, Program Officer presented to the committee a unit transfer request from Jewish Family Services.

Jewish Family Services of St. Louis is requesting to transfer funds from School-Based Consultation to Individual and Family Therapy. Due to school closures to external partners and group size limitations during the Covid-19 pandemic, School-Based Consultation will have under-utilized funds remaining prior to the end of the funding contract. JFS' Individual and Family Therapy continues to be in high demand from families with children who struggle with symptoms of anxiety, depression, and other behavioral health concerns. The unit transfer request will enable Individual and Family



Therapy to serve at least an additional 30 new clients, and the program will have the capacity to meet this need with the addition of a part-time clinician.

CSF does not have any concerns with this request and recommends approval.

A motion to approve the unit transfer request for Jewish Family Services to move forward to the full board was made by Block and seconded by Zelle. All voted in favor.

B. Jewish Family Services- Unit Transfer Request- Learning and Behavioral Diagnostic Center

C. Ming Saelee, Program Officer presented to the committee a unit transfer request for Jewish Family Services Learning and Behavioral Diagnostic Center.

Jewish Family Services of St. Louis is requesting to transfer funds from Learning and Behavioral Diagnostic Center, that provides psychological evaluation services, to Outpatient Psychiatry Services. The Learning and Behavioral Diagnostic Center experienced unfilled open staff positions in 2021 and 2022, thereby affecting service delivery and utilization of funds. Outpatient Psychiatry Services continues to be in high demand from the community, and from current clients experiencing significant needs. The unit transfer request will increase Outpatient Psychiatry Services' ability to serve additional clients and increase the number of session for children with significant needs, by adding one additional day of service.

CSF has no concerns with the request and recommends approval.

A motion to approve the Jewish Family Services Learning and Behavioral Diagnostic Center unit transfer request to move forward to the full board was made by Block and seconded by Zelle. All voted in favor.

C. Grassroots Update

C. Ming Saelee, Program Officer presented to the committee an update on Grassroots second round of funding.

Background



- In October 2021, the Grassroots Funding Opportunity awarded over \$2.1 million to support 17 local non-profit organizations.
- This investment doubled CSF's initial allocation of \$1 million, in response to the large number of applications received.
- In the first Grassroots allocation cycle, CSF received 80 letters of intent, invited 44 of the agencies to apply, and funded 17 organizations.
- Following the success of the 2021-2023 Grassroots Funding Opportunity, the CSF Board approved \$4 million for the next funding cycle, which will span from October 1, 2023 to September 30, 2025.
- Based on current CSF staff capacity, CSF will award up to 30 contracts for this upcoming funding cycle.

Funding Concept

- 2023-2025 Grassroots Funding Opportunity – \$150,000 maximum request for new agencies. Returning agencies can request up to \$150,000 and have the option to request up to an additional 20% of their current award.
- This funding concept enables successful programs to expand and strengthen services with additional funding, up to 20% of their current 2021-2023 award.
- Further planning is needed to ensure CSF can sustain this funding model of cyclical growth.

Funding Projections

- During the first round of Grassroots Funding, many impactful proposals were received, and CSF requested the Board to authorize additional allocation funding to invest in these critical programs. The same process will be followed as soon as CSF staff know if there is a possibility of exceeding the currently approved 2023-2025 Grassroots Funding Opportunity budget.

Key Timeline Dates

- Tuesday, January 24 CSF will hold community eligibility meetings.
- Wednesday, March 1 the Letter of Intent opens.



- There will be an in-person funding information meeting on March 10 and a virtual option on March 17
- Letter of Intent Deadline is Thursday, March 30
- Thursday, June 1 is the application for funding deadline.
- Funding decision notifications will go out in July.

Block asked that CSF send the Grassroots Letter of Intent to the board members.

Douthit asked the Program and Performance Committee if they would go ahead and approve a motion to approve moving forward with the Grassroots plan presented by C. Ming Saelee and move forward to the full board. A motion was made by block and seconded by Zelle.

D. Policy Consultant

This topic was held.

IV. Announcements

Block stressed her concerns that due to severe staffing shortages within the Children's Division that some children were not getting the services they needed including court ordered therapy.

Discussion took place about the problems and potential solutions.

Koenig informed the committee that CSF has had meetings with the STLMHB, Missouri Department of Social Services and Missouri Department of Mental Health regarding these concerns.

Block asked that CSF please keep this topic on the agenda.

Douthit would like to bring the Community Advisory Committee in on the topic and Koenig let the committee know that CSF is already working on this.

Zelle asked how CSF could increase advocacy in regards to the low wages and underfunding of mental health.

V. Next Board Meeting



Wednesday, January 18, 2023

5:30 p.m.

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6763 Page Ave., Ste. 201, St. Louis MO, 63133

VI. Adjournment

Douthit made a motion to adjourn and Zelle seconded. All voted in favor. The meeting was adjourned at 9:49 AM.